

INVITATION TO BID



**CITY OF RINGGOLD
PURCHASING
P.O. BOX 579
150 TENNESSEE ST.
RINGGOLD, GA. 30736**

ITB# 19-001

**FOR: CITY HALL DORMERS, RAILING AND ROOFING – MATERIALS AND
REPAIR**

BID OPENING DATE: February 6, 2019

TIME: 2:00 P.M. EST

**PLACE: Ringgold City Hall
150 Tennessee Street
Ringgold, Georgia 30736**

BID SPECIFICATIONS

Awards will be made to the best responsible bidder as determined by the City of Ringgold. The quality of the articles to be supplied, their conformity with the specifications, their suitability to requirements, experience and delivery terms shall be taken into consideration.

The City may consider Award of the Contract to other than the low Bidder.

Successful bidder will provide all materials and installation for this project. The location of City Hall is 150 Tennessee Street, Ringgold, GA. An onsite visit is recommended – contact Dexter Coley at 423-504-2954.

The City of Ringgold hereby solicits and requests sealed bids for materials and installation/repair of dormers and railings at Ringgold City Hall.

Required Repair Scope:

1. Remove and dispose of all existing siding, trim, mouldings, fascia, flashings & soffits at (15) fifteen existing dormers. Install new fiber cement siding and PVC trims to match existing. Replace flashings, prep, prime & paint dormers with Sherwin Williams Super Paint Exterior “Gloss White” or equal. Dormers are 48” wide, 84” tall and 84” deep.
2. Repair, caulk, putty, prep, prime & repaint 208 linear feet of 3’ tall baluster on the roof.
3. Re-caulk & repaint all exterior columns, trim, freize, fascia, soffit and mouldings. Caulking of column shafts to bases is specifically included.
4. All lifts, hoisting or other measures required to perform the work shall be included.
5. All temporary safety and protection measures for workman and the public shall be included.
6. All on-going and final cleaning shall be included.
7. Provide an add alternate to re-roof the existing building with charcoal architectural shingles to match. Shingles shall be I-90 with a 20 year warranty. All removal & disposal of existing shingles, felt & damaged substrate shall be included.

STANDARD WARRANTY ON ALL WORK:

- A. Contractor shall issue a two-year warranty against defects in installed materials and workmanship.
- B. No dollar limitation on any of the above warranties.

SCOPE OF WORK:

An onsite visit is recommended – contact Dexter Coley 423-504-2954.

PROPOSAL

We have examined the specifications and agree to furnish the City of Ringgold one complete City Hall Dormers and Railing package accordingly. Any deviations from the specifications will be marked exception on the bid sheet.

Item #	Description	Total Price Bid
1-6	Items 1-6 for scope of work	
7	Add Alternate Item Roofing	

Completion Date: _/_/____

Bids shall be submitted in a sealed opaque envelope and shall be marked on the outside with the name of the submitting company, and the words “Sealed Bid – City Hall Dormers and Railing – Materials and Repair”. Any deviation from the requirements set forth for the labeling of the bid envelopes shall result in said bid being returned to the bidder unopened and any such bid shall not be considered.

Sealed bids shall be addressed to the **Attention of City Manager, Dan Wright** and mailed to the City of Ringgold, P.O. Box 579, Ringgold, Ga. 30736 or hand delivered to the City Hall at 150 Tennessee St., Ringgold, Ga. All bids shall be received on or before the above designated date and time. Any bid received after this date and time shall not be accepted. Bids shall be typed or submitted in ink. Bids will be opened and read publicly. Bids are legal and binding upon the bidder when submitted.

It is understood that this contract, if accepted by the City of Ringgold, is entered into solely for the convenience of the City and in no way precludes the City from obtaining like goods from other suppliers upon prior approval of the City Manager. Such approval shall be made at the sole discretion of the City of Ringgold and shall be conclusive.

The City of Ringgold reserves the right to accept or reject any or all bids for any reason, to waive technicalities, and to make an award deemed in its best interest. The City of Ringgold shall have the right to delete a unit item from the bid if necessary or proper in the sole determination of the City of Ringgold.

We certify that our bid meets the minimum requirements as specified in bid documents,
this _____ day of _____.

AUTHORIZED SIGNATURE

TITLE

PRINTED NAME OF SIGNATURE

COMPANY

ADDRESS

CITY/STATE/ZIP CODE

TELEPHONE NUMBER

FAX NUMBER

EMAIL ADDRESS: _____

INSURANCE REQUIREMENTS:

1. Statutory Workers' Compensation Insurance
 - a. Employees Liability
 - i. Bodily Injury by Accident - \$500,000 Each Accident
 - ii. Bodily Injury by Disease - \$500,000 Policy Limit
 - iii. Bodily Injury by Disease - \$500,000 Each Employee
2. Comprehensive General Liability Insurance
 - a. \$1,000,000 Limit of Liability per Occurrence for Bodily Injury and Property Damage, \$2,000,000 in Aggregate
 - b. Owner's and Contractor's Protective
 - c. Blanket Contractual Liability
 - d. Products/Completed Operations Insurance
 - e. Personal Injury Coverage
3. Automobile Liability
 - a. \$1,000,000 Limit of Liability per Occurrence for Bodily Injury and Property Damage
 - b. Comprehensive Form covering all Owned, Non-owned and hired Vehicles
4. Umbrella Liability Insurance
 - a. \$4,000,000 Limit of Liability
 - b. Coverage at least as Broad as Primary Coverage as outlined under Items 1, 2, 3 above

Certificate Holder Should Read: City of Ringgold

NAME OF WORKERS COMPENSATION INSURANCE AND GENERAL LIABILITY

CARRIER AND AGENT:

(ATTACH COPY OF PROOF TO THE BID)

Contractor Affidavit under O.C.G.A. §13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. §13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the City of Ringgold, Georgia has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. §13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.C.A. §13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Contractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ____, 201__ in _____ (city), _____ (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE ____ DAY OF _____, 201__.

NOTARY PUBLIC
My Commission Expires: _____















